



POSITION TITLE:

Summer Camp Instructor

SALARY:

\$20 Hourly

The Summer Camp Instructor will provide a fun, safe, and engaging environment for children ages 5 to 12 at Lauri Ann West Community Center's summer camp. The Instructor will be asked to develop curriculum-based projects that reflect each week's theme (ie, Outer Space, Architecture, etc), create a general classroom schedule, and provide day-to-day supervision of their classroom.

The instructor will be expected to spend time outside on the playground daily.

Creativity, an Arts Background, and/or familiarity with Maker's Space pedagogy are a plus!

ESSENTIAL FUNCTIONS:

- Create or work with an existing weekly curriculum for the Summer Camp program
- Work with Programs Manager/other instructors to plan and implement all activities
- Daily supervision of children
- Maintain a safe, creative, respectful, and welcoming environment
- Daily set-up and clean-up of supplies for activities
- Daily clean-up of room(s) used – remaining after the program in order to thoroughly clean any items used
- Participate in ongoing program evaluation and revision
- All other duties as assigned

QUALIFICATIONS/EDUCATION/EXPERIENCE REQUIREMENTS:

- Bachelor's Degree in Elementary Education, Child Development, or related field, or relevant experience
- Minimum of 1-2 years of experience supervising groups of children and planning and leading activities for elementary school children
- Specific subject area expertise preferred (art, music, etc.)
- Calm, patient, and engaging
- Responsible and punctual
- Detail-oriented with an ability to handle multiple children
- Able to work effectively with all members of the community as well as coworkers
- Able to communicate well with parents as well as children

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:

- This position will involve being outside during warm summer days.
- This position requires frequent walking, sitting, bending, stooping, periodically standing for long periods, using hands or fingers to manipulate, touch, or handle, and climbing stairs.
- The work environment noise level is typical of a moderately noisy standard business with equipment running and members entering and exiting.
- Frequently will need to lift or push up to 15 pounds, periodically up to 30 pounds.

JOB TYPE:

The Summer Camp Instructor's work hours may vary between half-day (8:30 am-12:30 pm or 12:00 pm-4:00 pm) and full-day (8:30 am-4:30 pm) Monday through Friday during the summer months of June through August. There may be an opportunity for more hours based on need and availability. Hours will be determined on a week-to-week basis. The position works on-site at the community center during camp sessions. The position reports directly to the Programs Manager.